

HAND IN HAND STEWARDING 2023: APPLICATION FORM

JOB DESCRIPTION

Stewarding involves...

- carrying, lifting and moving seating & equipment
- seating people in an orderly fashion
- taking responsibility for venue entrances and exits
- some stewards will be required to assist speakers with the setup and operation of data projection equipment

Hand in Hand children's & family ministry conference is an educational and teaching event. It will take place at Kings Church, in **Eastbourne**, from **3rd - 5th February 2023**. The programme features main sessions, workshops, seminars, exhibition stands and a bookshop.

The Steward's work is a vital part of the conference, and we are looking for committed Christians who are willing to be enthusiastically involved in this work. Stewards will need to be reliable and punctual; flexible; show initiative; and be able to cooperate with the team leader and other team members. You must be available from 3.30pm on Friday 3rd until 2.00 pm on Sunday 5th February.

1. PERSONAL DETAILS

Title: _____ Name: _____ Male / Female

Contact Address: _____
_____ Postcode _____

Email: _____

Home Phone: _____ Mobile Phone: _____

Nationality (if resident outside the UK): _____ Date of Birth: _____

2. MEDICAL DETAILS

Do you have a physical disability, or weakness, that may affect your ability to fulfil any duties, including lifting or carrying?

Yes / No. If 'Yes', please give details _____:

3. DISCLOSURE

Have you ever had a criminal conviction, caution, reprimand or final warning in this or any other country? Do you have a police enquiry or prosecution pending in this or any other country? For motoring offences, please only answer 'Yes' if it resulted in disqualification.

Yes / No. If 'Yes', please give details _____:

4. REFEREE

You must provide details of a referee if you have not previously acted as a steward at a Kingsway CLC Trust conference.

Please give the name and address of the church you attend _____

Church Referee:

Name: _____ Position in church: _____

Church: _____

Address: _____

_____ Postcode: _____

Daytime phone number: _____

Email: _____

How long has your church referee known you and in what capacity? _____

5. DECLARATION

I confirm that I have read and fully understand the duties of Stewarding at the Hand in Hand Conference that I am applying for. I will be available from 3.30pm on Friday 3rd February until 2.00pm on Sunday 5th February 2023 and I declare that to the best of my knowledge, the information given in this form is true and accurate and I consent to this information being retained by Kingsway CLC Trust (organisers of the conference) and being disclosed to the referee whom I have named in this application. I also consent to references and further checks being made with the relevant authorities if necessary.

I understand that I will be responsible for my costs of travel and accommodation for the weekend, but I will be entitled to an additional free place at the conference for a friend or family member.

Signed _____ Date _____

Please scan or photograph your completed form and email: sue@handinhandconference.com